## Chapter 2 Procedures

## Function
## Overview

This section describes the key events to perform end of period processing in AGPS.

# 1  END OF PERIOD PROCESSING

## 1.1  Request End Of Period Processing

**Overview**  The AGPS System Administrator has the responsibility to initiate end of period processing in AGPS.  End of period processing should be performed after midnight of the last day of the period to be processed.  This is accomplished by use of the BR8Z batch program.

**Inputs**  !  BR8Z batch program

!  Required processing parameter

**Outputs**  !  Updated AHST, COMM, CUOM, KONT, and KLIN Tables

**Completing
The Procedure**

Cross-Reference          Steps

1. Determine end of period processing to initiate and date and time to perform end of period processing.

   Parameter      Description

   06YY  Fiscal Year-To-Date
   MMYY          Month-To-Date (any other month)
   03YY or
   09YY  Quarter-To-Date
   12YY  Calendar Year

2. Contact System Operator providing the processing parameter and schedule run of BR8Z after midnight of the last day of the current period and before start of normal processing for the new period.

   End of period processing should result in prior fiscal year, month-to-date, quarter-to-date, fiscal year-to-date and calendar year-to-date accumulators, as required, being reset in AHST, COMM, CUOM, KONT, and KLIN Tables and a report generated of the old values for records updated.

   NOTE:  The System Operator may, system permitting, set-up end of period processing to initiate automatically using correct parameters for required end of period process.

## 1.2  Request End Of Period Processing For Vendor

**Overview**     The AGPS System Administrator has the responsibility to initiate end of period processing for vendors in AGPS.  End of period processing should be performed after midnight of the last day of the period to be processed.  This is accomplished by use of the BV15Z batch program and should be run immediately after BR8Z.

**Inputs**     !     BV15Z batch program

          !     Required processing parameter

**Outputs**     !     Updated VEND Tables

**Completing
The Procedure**

<u>Cross-Reference</u>          <u>Steps</u>

     1.     Determine end of period processing to initiate and date and time to perform end of period processing.

          | <u>Parameter</u> | <u>Description</u> |
          |-----------|-------------|
          | F | Fiscal Year-To-Date |
          | M | Month-To-Date (default) |
          | Q | Quarter-To-Date |
          | Y | Calendar Year |

     2.     Contact System Operator providing the processing parameter and schedule run of BV15Z after midnight of the last day of the current period and before start of normal processing for the new period.

          End of period processing should result in prior fiscal year, month-to-date, quarter-to-date, fiscal year-to-date and calendar year-to-date accumulators, as required, being reset in VEND Tables and a report generated of the old values for records updated.

          NOTE:  The System Operator may, system permitting, set-up end of period processing to initiate automatically using correct parameters for required end of period process.